

AGENDA

BOARD OF MAYOR AND ALDERMEN

April 20, 2004

**7:30 PM
Aldermanic Chambers
City Hall (3rd Floor)**

1. Mayor Baines calls the meeting to order.
2. The Clerk calls the roll.
3. Days of Remembrance Proclamation in memory of the victims of the Holocaust.
4. Proclamation to be presented to Richard A. Groleau, founder of the Adopt-A-Block program ten years ago.

CONSENT AGENDA

5. Mayor Baines advises if you desire to remove any of the following items from the Consent Agenda, please so indicate. If none of the items are to be removed, one motion only will be taken at the conclusion of the presentation.

Accept Minutes

- A. Copies of minutes of meetings held on March 16, 2004 (two meetings), and March 22, 2004.
(Note: available for viewing at the Office of the City Clerk and forwarded under separate cover to Mayor and Aldermen.)

REFERRALS TO COMMITTEES

COMMITTEE ON FINANCE

B. Resolutions:

“Amending the 1999, 2002 and 2004 Community Improvement Program, transferring, authorizing and appropriating funds in the amount of Twelve Thousand Three Hundred Twenty-Six Dollars and Fifteen Cents (\$12,326.15) for the 2004 CIP 511304 Park Improvement Program.”

“Amending the FY2002, 2003 and 2004 Community Improvement Program, transferring, authorizing and appropriating funds in the amount of Sixty Thousand Dollars (\$60,000) for FY2002 CIP 712002 FBI Blower Project.”

“Amending the FY2004 Community Improvement Program, transferring, authorizing and appropriating funds in the amount of One Million Dollars (\$1,000,000) for FY2004 CIP 612504 Old Wellington Road Apartments Project.”

“Amending the FY2004 Community Improvement Program, authorizing and appropriating funds in the amount of Twenty Thousand Dollars (\$20,000) for FY2004 CIP 612604 JacPac Employee Homeless Prevention Program.”

“Amending the FY2004 Community Improvement Program, authorizing and appropriating funds in the amount of Five Thousand Two Hundred Sixty Dollars (\$5,260) for FY2004 CIP 711204 LED Program.”

REPORTS OF COMMITTEES

COMMITTEE ON COMMUNITY IMPROVEMENT

- C.** Recommending that the Board authorize transfer and expenditure of funds in the amount of \$12,326.15 (Cash) for FY2004 CIP 511304 Park Improvement Program, and for such purpose a resolution and budget authorizations have been submitted.
- D.** Recommending that the Board authorize transfer and expenditure of funds in the amount of \$60,000 (EPD) for FY2002 CIP 712002 FBI Blower Project, and for such purpose a resolution and budget authorizations have been submitted.
- E.** Recommending that the Board authorize transfer and expenditure of funds in the amount of \$1,000,000 (HOME, HOME Program Revenue, and Affordable Housing Trust Fund) for FY2004 CIP 612504 Old Wellington Road Apartments Project, and for such purpose a resolution and budget authorization has been submitted.
- F.** Recommending that the Board authorize acceptance and expenditure of funds in the amount of \$20,000 (Affordable Housing Trust Fund) for FY2004 CIP 612604 JacPac Employee Homeless Prevention Program, and for such purpose a resolution and budget authorization has been submitted.
- G.** Recommending that the Board authorize acceptance and expenditure of funds in the amount of \$5,260 (Other) for FY2004 CIP 711204 LED Program, and for such purpose a resolution and budget authorization has been submitted.
- H.** Recommending that a policy for Fleet Management/Motorized Equipment, as enclosed herein, be approved.
- I.** Recommending that a request from the Manchester Police Athletic League to use the lower ball field at Stark Park for the league's Youth Lacrosse Spring Program be approved.

- J.** Recommending that with regard to a petition to discontinue a portion of Sagamore Street between Smyth Road and Hall Street, the Board find that subject area of the petition relating to Sagamore Street, having never been opened, built, nor used for public travel be released and discharged pursuant to RSA 231:51. It is noted that the City does have an easement that will continue.
- K.** Advising that they have approved moving the Derryfield Country Club Clubhouse Project forward noting that after further review it has been determined that the project can be completed within the allocated budget.
- L.** Advising that they have approved the purchase of nine police cruisers and two survey vehicles as authorized by the Mayor, transferring \$204,000 from the Police Department's budget and \$46,000 from the Highway Department's budget for such purpose.

COMMITTEE ON HUMAN RESOURCES/INSURANCE

- M.** Recommending that a proposal from the Public Works Department for a new Facilities Division be approved and for such purposes ordinances have been submitted and are recommended to be referred to the Committee on Bills on Second Reading for technical review. The Committee also notes that the position of Clerk of the Works will not be funded in the next fiscal year general fund operating budget.
- N.** Recommending that the Board approve a request from the Director of Planning and Community Development to hire a Special Projects Planner, (Planner II), salary grade 19. The Committee notes that 80 percent of this position will be paid for with HUD funds.
- O.** Recommending that the Board approve amending an Office of Youth Services class specification, and for such purpose Ordinance:

“Amending Sections 33.024, 33.025, & 33.026 (Youth Services Counselors I & II to Youth Services Counselor) of the Code of Ordinances of the City of Manchester.”

is submitted with the recommendation that same be referred to the Committee on Bills on Second Reading for technical review. The Committee notes that such change provides for the deletion of Youth Services Counselor I position and establishes a Youth Services Counselor position without changing the salary grade of any current employee.

P. Advising that it has approved Ordinance:

“Amending Sections 33.024, 33.025, & 33.026 (Crime Analyst/ Program Specialist) of the Code of Ordinances of the City of Manchester.”

providing for a change in class specification, which changes the title of the Crime Analyst position to a Program Specialist position with no changes in salary grade, and is forwarding same to the Board for adoption.

Q. Advising that it has approved Ordinance:

“Amending Section 33.026 (Administrative Services Manager) of the Code of Ordinances of the City of Manchester.”

providing for a change in class specification, which changes the title of the Business Service Manager position to an Administrative Services Manager position and does not provide for any changes in salary grade of such position and is forwarding same to the Board for adoption.

COMMITTEE ON TRAFFIC/PUBLIC SAFETY

R. Recommending that it has reviewed Ordinance:

“Amending Section 70.57(A) Parking Rates of the Code of Ordinances of the City of Manchester by deleting references to the Canal Street Garage.”

and recommends that same be referred to the Committee on Bills on Second Reading for technical review.

S. Recommending that regulations governing standing, stopping, parking and operation of vehicles be adopted and put into effect when duly advertised and posted.

T. Advising that it has approved a request of Eagle Scout Brian Yolonte to erect a “Welcome to Manchester” sign on South Willow Street, subject to review and approval of the Planning and Traffic Departments.

LADIES AND GENTLEMEN, HAVING READ THE CONSENT AGENDA, A MOTION WOULD BE IN ORDER THAT THE CONSENT AGENDA BE APPROVED.

6. Nominations to be presented by Mayor Baines, if available.
7. Mayor Baines advises that a motion is in order to recess the regular meeting to allow the Committee on Finance to meet.
8. Mayor Baines calls the meeting back to order.

OTHER BUSINESS

9. Report of the Committee on Finance, if available.
Ladies and Gentlemen, what is your pleasure?
10. Report of the Committee on Lands and Buildings relative to the sale of French Hall, if available.
Ladies and Gentlemen, what is your pleasure?
11. Notice of reconsideration given by Alderman Gatsas on motion to accept the Committee on Lobbyist Selection report and maintain membership in the NH Municipal Association.
(Motion having carried with Aldermen Gatsas, Guinta, Osborne, Lopez, and Garrity voting nay, and Aldermen Sysyn, Porter, O'Neil, Shea, DeVries, Smith, Forest and Roy voting yea, Alderman Thibault absent.)
Ladies and Gentlemen, what is your pleasure?
12. Communication from Joanne Shaffer, Second Deputy Finance Officer, requesting authorization to expend \$200,000.00 from the EPD Replacement Account for the replacement of a secondary clarifier driver and skimmer mechanism in tank #2.
Ladies and Gentlemen, what is your pleasure?

- 13.** Warrant to be committed to the Tax Collector for collection under the Hand and Seal of the Board of Mayor and Aldermen for the collection of sewer charges.

(Note: Clerk to present amount at meeting.)

Ladies and Gentlemen, what is your pleasure?

- 14.** Ordinances: **(A motion is in order to read by titles only.)**

“Amending Sections 33.024, 33.025, & 33.026 (Crime Analyst/ Program Specialist) of the Code of Ordinances of the City of Manchester.”

“Amending Section 33.026 (Administrative Services Manager) of the Code of Ordinances of the City of Manchester.”

These Ordinances having had the approval of the Human Resources Committee, if the related reports have been accepted, a motion is in order that the Ordinances pass and be Ordained.

- 15.** Bond Resolutions: **(A motion is in order to read by titles only.)**

“Authorizing Bonds, Notes or Lease Purchases in the amount of Three Million Two Hundred Thousand Dollars (\$3,200,000) for the 2004 CIP 712004, Replace Sludge Dewatering Equipment Project.”

“Authorizing General Airport Revenue Refunding Bonds in the amount of One Hundred Million Dollars (\$100,000,000) for Refunding Certain Outstanding Municipal Revenue Bonds of the City issues on Behalf of Manchester Airport.”

A motion is in order that the Bond Resolutions pass and be enrolled.

16. Resolutions: (A motion is in order to read by titles only.)

“Amending the 1999, 2002 and 2004 Community Improvement Program, transferring, authorizing and appropriating funds in the amount of Twelve Thousand Three Hundred Twenty Six Dollars and Fifteen Cents (\$12,326.15) for the 2004 CIP 511304 Park Improvement Program.”

“Amending the FY2002, 2003 and 2004 Community Improvement Program, transferring, authorizing and appropriating funds in the amount of Sixty Thousand Dollars (\$60,000) for FY2002 CIP 712002 FBI Blower Project.”

“Amending the FY2004 Community Improvement Program, transferring, authorizing and appropriating funds in the amount of One Million Dollars (\$1,000,000) for FY2004 CIP 612504 Old Wellington Road Apartments Project.”

“Amending the FY2004 Community Improvement Program, authorizing and appropriating funds in the amount of Twenty Thousand Dollars (\$20,000) for FY2004 CIP 612604 JacPac Employee Homeless Prevention Program.”

“Amending the FY2004 Community Improvement Program, authorizing and appropriating funds in the amount of Five Thousand Two Hundred Sixty Dollars (\$5,260) for FY2004 CIP 711204 LED Program.”

A motion is in order that the Resolutions pass and be enrolled.

17. NEW BUSINESS

- a) Communications
- b) Aldermen

18. If there is no further business, a motion is in order to adjourn.